

**FINAL APPROVED June 21, 2017 WMCSHCD BOARD  
MEETING MINUTES**

OFFICIAL PROCEEDINGS OF THE  
WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT  
BOARD MEETING

June 21, 2017 5:00 P.M. at  
Town of Eagar  
22 West 2nd Street  
Eagar, AZ 85925

Members of the Public Present: Gail Nelson.

1. Call to Order

The meeting was called to order by Chairman Jerry Campeau at 5:00 PM.

2. Roll Call:

Jerry Campeau, Linda Martin, Mervin Jarvis and Bryce Hamblin were present. Spencer Platt was absent. Staff present Dana Overson, Administrator.

3. Call to Public: There was no response from the public to this call.

4. Approval of Minutes of Directors Meeting held on May 19, 2016. ACTION REQUIRED. ACTION TAKEN: Linda Martin moved to approve the minutes Mervin Jarvis seconded the motion, which was unanimously approved.

5. Review of pending motion for FY 17-18 District Funding Awards and report from County Attorney/District Attorney. Discussion, Action and Motion(s) for District FY17-18 Funding as Appropriate:

\*Bryce motioned: The district to fund as follows –

WMRMC - \$525,000  
SJEMS - \$120,000  
WMAS – \$120,000  
\$765,000

Motion was seconded by Spence Platt.

Discussion: Linda Martin insisted equipment should be funded to first responders. Greer residents pay these taxes and should benefit from these taxes.

Bryce Hamblin will amend his motion to include Greer Fire District funding in the amount of \$4,300 with the contingency the district gets an opinion from the County Attorney that states the funding is within statute. Mervin Jarvis seconded the amended motion. Linda Martin stated the District has an attorney; why ask for an opinion from the county attorney? Discussion ensued.

**ACTION TAKEN: Bryce Hamblin, Spence Platt and Mervin Jarvis, yea. Jerry Campeau and Linda Martin, nay. Motion carries.**

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Jerry Campeau motioned to withdraw or strike the pending motion made May 4, 2017. Linda Martin seconded the motion. Discussion: Jerry Campeau reported he submitted a written letter to the Apache County Attorney as stated in the motion; the Attorney replied declining opinion as “the District retains a very capable special district attorney”. Further, Attorney William Wilder provided written opinion that the District, if determines it wants to fund the Greer Fire District request, they should do so pursuant to a contract with the Greer Fire District with its service area providing ambulance and related emergency services to District residents. Bryce Hamblin stated he felt the motion should stand with the exception of the Greer Fire District inoperable portion. Jerry Campeau stated procedurally it needs to be rescinded. VOTE: Jerry Campeau, Linda Martin and Mervin Jarvis, in favor of the motion. Bryce Hamblin against. Motion passed.

MOTION: Linda Martin moved to fund the FY 17-18 as follows:

WMRMC -	\$525,000
SJEMS -	\$120,000
WMAS -	\$120,000
GFD -	\$4,300
	\$769,300

Motion seconded by Mervin Jarvis. Discussion: Jerry Campeau added comments- that the EMS providers have received an 11.7 and 11.4% cut last funding cycle. The providers requested what they asked for last year. The rational for the cuts were the decreased appraised values. He feels this is not necessarily a “tax cut” and the county will merely raise their tax rates even though the values are down. I don’t want our providers to cut services. Dana Overson added that while developing the budget and calculating the tax rate to keep our rate the same; with additional cuts to the admin budget; the District could indeed fund the EMS providers as they requested. Jerry Campeau asked Dana Overson to inquire about other district rate changes. VOTE: No vote in favor. Jerry Campeau, Bryce Hamblin, Mervin Jarvis and Linda Martin – Nay. Motion fails.

**ACTION TAKEN: Linda Martin moved to fund the FY 17-18 as follows:**

<b>WMRMC -</b>	<b>\$525,000</b>
<b>SJEMS -</b>	<b>\$165,000</b>
<b>WMAS -</b>	<b>\$140,000</b>
<b>GFD -</b>	<b>\$ 4,300</b>

**Seconded: Mervin Jarvis**

**Discussion: Jerry Campeau wanted to ensure that we were not increasing the tax rate request.**

**VOTE: Jerry Campeau, Mervin Jarvis and Linda Martin- Yes, Bryce Hamblin-Nay. Motion Carries.**

6. NCHC Lease Amendment for FY 2017-2018 Update. Discussion and Action as Appropriate.

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- Jerry Campeau stated over time changes such as the land purchase from the City of St. Johns the lease updates need to be made. Bill Wilder has red lined the existing lease to make appropriate changes, a two-year term with the lease revenue amounts. **ACTION TAKEN: Mervin Jarvis moved to approve the redlined adjustments and send to North Country for their review and approval. Motion seconded by Linda Martin. VOTE: Unanimous.**
7. Review and discussion of Draft Budget and Annual Report to the County Board of Supervisors. Adoption of Budget for FY 17-18. ACTION REQUIRED.  
Dana Overson gave a brief overview of the budget guidelines and tax revenues of the recent past; the deleted line items and proposed budget cuts. Based on the primary tax assessment provided by Apache County, the projected .4550 tax percentage should produce a lower amount of taxes paid from the taxpayers to the district. **ACTION TAKEN: Linda Martin moved to approve the draft budget as presented. Motion seconded by Mervin Jarvis. VOTE: Jerry Campeau, Mervin Jarvis and Linda Martin – Yes. Bryce Hamblin – Nay. Motion passed.**
- a. Authorize Jerry Campeau and Dana Overson, with William Wilder’s assistance, to prepare the Annual Report to the County Board of Supervisors, and to submit the report, as soon as possible, on or before July 10, 2017. Action as Appropriate. **ACTION TAKEN: Linda Martin moved to authorize Jerry Campeau and Dana Overson with William Wilder’s assistance to prepare the Annual Report to the County Board of Supervisors and to submit the report on or before July 10, 2017. Seconded by Mervin Jarvis. Motion passed unanimously.**
8. Report from Board Chair and other Directors, and Action as Appropriate.  
Linda Martin reported her attendance at WMRMC Board of Director’s meeting as well as the WMAS meeting satisfying the contract requirements. All Linda’s notes are attached to these Minutes. Linda would also like to propose that we eliminate the requirement to attend two meetings of each of our contracted entities. She feels that any of these entities would allow our Board to attend one of their meetings if we had any concerns to discuss.
9. Review and approval of March & April 2017 District Financial Statements. ACTION REQUIRED. **ACTION TAKEN: Bryce Hamblin moved to approve the March and April 2017 financials as presented. Mervin Jarvis seconded the motion. Motion passed unanimously.**
10. Administrative Matters and Action as Appropriate: Report from District Administrator and Action as Appropriate:
- A. Saguaro Accounting Engagement Letter 17-18. Action as Appropriate.  
B. Annual Audit Engagement Letter FY17. Action as Appropriate.  
**ACTION TAKEN: Bryce Hamblin moved to approve the Saguaro Accounting Engagement Letter and Fester & Chapman PC engagement**

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letter for FY 17-18. Mervin Jarvis seconded the motion. Motion carried unanimously.

C. Prop. 206 Policy Development. Action as Appropriate.

**ACTION TAKEN: Bryce Hamblin moved to provide the sick leave and/or pay the leave out if unused; employee election. Seconded by Linda Martin.**

**VOTE: Unanimous.**

11. Other business to come before the board: No further business.
12. Scheduling of the next meeting: Tentative, September 28, 2017, St. Johns.
13. Adjournment: The meeting was adjourned at 6:00 PM, upon a motion by Bryce Hamblin, seconded by Linda Martin; unanimously approved.

Minutes approved by the Board of Directors on: October 26, 2017