

# **FINAL APPROVED October 26, 2017 WMCSHCD BOARD MEETING MINUTES**

## OFFICIAL PROCEEDINGS OF THE WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT BOARD MEETING

October 26, 2017 5:00 P.M. at  
City of St. Johns  
70 East Commercial Street  
St. Johns, AZ 85936

Members of the Public Present: Gail Nelson, Kelly Waite and Beverly Campeau.

1. Call to Order  
The meeting was called to order by Chairman Jerry Campeau @ 5:01 PM.
2. Roll Call:  
Jerry Campeau, Linda Martin and Mervin Jarvis were present. Bryce Hamblin and Spencer Platt were absent. Staff present Dana Overson, Administrator.
3. Call to Public: There was no response from the public to this call.
4. Approval of Minutes of Directors Meeting held on June 21, 2017. ACTION REQUIRED. ACTION TAKEN: Linda Martin moved to approve the minutes Mervin Jarvis seconded the motion, which was unanimously approved.
5. Report from White Mountain Ambulance Service. Action as Appropriate.  
Gail Nelson reported they have had 930 logged calls year to date. The summer proved to be very busy. The ambulance supported the emergency preparedness program at the dome, dirt bike races, home football games, the fourth of July events, drag races and many other activities. The year to date usage is up quite a bit.
6. Report from White Mountain Regional Medical Center. Action as Appropriate.  
No one present to report.
7. Report from St. Johns Emergency Medical Services and Action as Appropriate.  
Written report in back up. SJEMS asked to be excused this meeting.
8. Beginning the Election Preparation for May 2018 Election – Jerry Campeau. Action as Appropriate.
  - a. **Determine if the District will request an election to request the levying of a tax. ACTION TAKEN: Linda Martin moved to request an election to request levying of a tax. Seconded by Mervin Jarvis. Motion unanimously approved.**

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- b. Determine if the levy request shall be for 1 or up to 20 years in duration. Discussion ensued. **ACTION TAKEN:** Jerry Campeau moved to request a 10-year duration as was done in 2008. Motion seconded by Linda Martin; motion passed unanimously.
  - c. Determine the amount of tax levy authorization. Discussion ensued. **ACTION TAKEN:** Jerry Campeau moved to request the tax levy to remain as it has historically @ .66 per \$100 assessed value. Motion seconded by Linda Martin. Motion passed unanimously.
  - d. Determine whether to continue a portion of the levy be used for ambulance service. **ACTION TAKEN:** Jerry Campeau moved to continue a portion of the levy be used for ambulance services for the duration of the district voting duration of 10 years. Motion seconded by Mervin Jarvis; motion passed unanimously.
  - e. Determine who shall conduct election.
  - f. Authorize Board Chairman to proceed with legal counsel to compose resolutions as necessary and sign as directed and approved by the board. **ACTION TAKEN:** Jerry Campeau moved that the election be conducted by Apache County and in conjunction with other elections; sharing the costs; AND to authorize Board Chairman to proceed with legal counsel to compose resolutions as necessary and sign as directed and approved by the board. Motion seconded by Linda Martin. Motion passed unanimously.
9. Review and approval of May 2017, June 2017, July 2017, August 2017 and September 2017 District Financial Statements. **ACTION REQUIRED. ACTION TAKEN:** Linda Martin moved to approve the financial statements for May, June, July, August and September as presented. Motion seconded by Mervin Jarvis; motion passed unanimously.
  10. Administrative Matters and Action as Appropriate: Report from District Administrator and Action as Appropriate:
    - a. SJFHC Plumbing/HVAC/Fire Alarm Repairs and Annual Inspections Completed 10/24/2017. Dana Overson reported that the plumbing and alarm inspections and were completed however the repairs and recalls were to be completed soon. The tech that comes to our area had a family emergency so the work is being scheduled later than 10/24/2017. Dana Overson will forward the reports and recall letter to the board.
  11. Review/Approval 2016-2017 Draft Audit Financials, Draft Letter from Fester & Chapman PLLC. Action as Appropriate. **ACTION TAKEN:** Jerry Campeau moved to approve the Audit Financials and Letter from Fester & Chapman PLLC. Motion seconded by Mervin Jarvis; motion passed unanimously.
  12. Report from Board Chair and other Directors and Action as Appropriate. No reports given.
  13. Other business to come before the board. Nothing presented.

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14. Schedule next meeting. Tentative meeting date – December 7, 2017
15. Adjournment: The meeting was adjourned at 6:07 PM, upon a motion by Linda Martin, seconded by Jerry Campeau; unanimously approved.

Minutes approved by the Board of Directors on: December 6, 2017