

FINAL APPROVED AUGUST 16, 2018 WMCSHCD BOARD MEETING MINUTES

OFFICIAL PROCEEDINGS OF THE WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT BOARD MEETING

August 16, 2018 5:00 P.M. at
Town of Eagar
22 West 2nd Street
Eagar, AZ 85925

Members of the Public Present: Jean Kirk & Greg Was.

1. Call to Order

The meeting was called to order by Chairman Jerry Campeau @ 5:01 PM.

2. Roll Call:

Jerry Campeau and Linda Martin; Mervin Jarvis via telephone were present. Bryce Hamblin and Spencer Platt were absent. Staff present Dana Overson, Administrator.

3. Call to Public: Greg Was gave a brief update on the White Mountain Regional Medical Center equipment updates, some funding solutions for the coming year and staffing for the clinic. Jean Kirk reported on the ambulance activity, staffing and equipment for SJ EMS.

4. Approval of Minutes of Directors Meeting held on June 28, 2018. ACTION REQUIRED. ACTION TAKEN: Linda Martin moved to approve the minutes Mervin Jarvis seconded the motion, which was unanimously approved.

5. Review and approval of June 2018 District Financial Statements. ACTION REQUIRED. ACTION TAKEN: Jerry Campeau moved to approve June 2018 Financials, Linda Martin seconded the motion, vote unanimously approved.

6. Discussion of the Sale of the St. Johns Family Health Center: Jerry Campeau, Board Chairman. Action as Appropriate.

Jerry Campeau would like to move to sell the St. Johns Clinic building. Considering the next year's funding for our providers the District suffers costs for the maintenance and insurance costs of the building; the sale would free up dollars for our providers. The lease will end 2019. **ACTION TAKEN: Jerry made the motion: The board to authorize Jerry Campeau and Linda Martin to move forward to give NCHC the first right of refusal towards the sale/purchase of the St. Johns clinic building following the past sale document review provided by the administrator; negotiate the price of the building. If the negotiation fails or there is no interested by NCHC to go public by written letter to the public towards the sale of the building. Linda Martin seconded the motion. Motion passed unanimously.**

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7. Discussion regarding Requests for District Attorney Proposals (RFP): Jerry Campeau, Board Chairman. Action as Appropriate.
Jerry Campeau notified the board that our District Attorney has notified his intent to retire following the November election. There are only a few Special Health Care Districts in Arizona. It would be prudent to have legal representation in place or a Request for Qualification/Quotation or RFP prior to the new board taking office as this is a specialized type of legal services. **ACTION TAKEN: Jerry Campeau moved to seek initial interest with Maricopa Special Health Care District legal services. Jerry will draft the RQQ or RFP for board approval for the next meeting to move forward thereafter. Motion seconded by Linda Martin. Vote was unanimous.**

8. Discussion regarding travel reimbursement for Board Members & staff. Action as Appropriate.
Jerry Campeau stated that in preparation of the incoming new board members the board needs an understood travel reimbursement schedule in the event any one board member or staff member have hardship to travel to meetings outside of their represented area if requested. **ACTION TAKEN: Jerry Campeau moved to adopt a policy for board members and staff to grant travel reimbursement, if requested, if traveling outside of their work area or represented area at the current IRS/conus mileage reimbursement rate. Motion seconded by Linda Martin, Vote was unanimous.**

9. Report from Board Chair and other Directors, and Action as Appropriate.
No reports given.

10. Administrative Matters and Action as Appropriate: Report from District Administrator and Action as Appropriate:
 - a. Election Update: There were one nomination applicate for each District area. Should there be no write in candidates, the Director portion of the election will be canceled by the Board of Supervisors.
 - b. Audit process has begun with Fester and Chapman. The audit should be completed in October.

11. Enter Executive Session: Linda Martin motioned to enter into executive session @ 5:51 pm; Jerry Campeau seconded the motion. Vote was unanimous. Jerry Campeau motioned to exit executive session @ 6:01 pm; Mervin Jarvis seconded the motion. Vote was unanimous.

ACTION TAKEN: Jerry Campeau moved to provide an increase in compensation to Dana Overson; converting from an hourly rate to an annual salary on an interim basis of \$15,000; beginning as soon as we can implement the direct deposit, and that we revisit this issue as soon as we know what we are doing with the office and can appropriately compensate her for that as well. Linda Martin seconded the motion. Vote was unanimous.

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14. Schedule next meeting. Tentative meeting based on necessity will be at The Town of Springerville Council Chambers on October 24, 2018 @5pm.

15. Adjournment of meeting. Linda Martin moved to adjourn, Jerry Campeau seconded. Vote was unanimous.

Minutes approved by the Board of Directors on: November 15, 2018