

**FINAL APPROVED November 15, 2018 WMCSHCD BOARD
MEETING MINUTES**

OFFICIAL PROCEEDINGS OF THE
WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT
BOARD MEETING

November 15, 2018 5:00 P.M.

Springerville Town Hall

418 East Main

Springerville, AZ 85938

Members of the Public Present: Greg Was, WMRMC, Sandra Crabtree, Mark Wade, Gail Nelson, Jean Kirk, Jason Kirk and Gary Liston.

1. Call to Order

The meeting was called to order by Chairman Jerry Campeau @ 5:00 PM.

2. Roll Call:

Jerry Campeau, Linda Martin, and Mervin Jarvis were present; Spencer Platt and Bryce Hamblin were absent. Staff present Dana Overson, Administrator.

3. Call to the Public: No comments from the public.

4. Approval of Minutes of Directors Meeting held on August 16, 2018. ACTION REQUIRED. ACTION TAKEN: Linda Martin moved to approve the minutes Mervin Jarvis seconded the motion, which was unanimously approved.

5. Approval of Executive Session Meeting Minutes held on August 16, 2018. ACTION REQUIRED. ACTION TAKEN: Linda Martin moved to approve the executive meeting minutes, Mervin Jarvis seconded the motion, which was unanimously approved.

6. Canvass November 6, 2018 Election Results pursuant to A.R.S. §16-642. Action as Appropriate: Jerry Campeau, Board Chairman. Apache County Board of Supervisors have not canvassed the General Election results as of this meeting time; therefore, we have not action this evening. Jerry Campeau reviewed the District results as it stands now. There were no oppositions for District Board seats so the new board seats were not on the ballot. New Directors will begin November 26th. Question 1 for tax levy failed 44%-56%. Question 2 for Ambulance service support funding passed 54%-46%. The wording may have been misunderstood; without the tax levy we cannot fund ambulance services. The District is still active; we will need to discuss where we go from here.

7. Administrative Matters and Action as Appropriate: Report from District Administrator.

- a. Review and approval Draft 2017-2018 Audit Submitted by Fester & Chapman PLLC. **ACTION TAKEN: Linda Martin moved to approve the Audit as presented. Jerry Campeau seconded the motion; motioned passed unanimously.**

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- b. New signature cards for the County Warrant system as well as the tax withholding account are prepared and will be processed as of November 26, 2018. **ACTION TAKEN: Jerry Campeau moved to approve the new signature card for warrants effective November 26th, seconded by Mervin Jarvis; motion carried unanimously. Jerry Campeau moved to approve the new signature card for the tax withholding account, Linda Martin seconded the motion; motion passed unanimously.**
 - c. North Country has replaced an exam table with a handicap table that rises and lowers. The existing table is 14 years old. The clinic has no where to store but can use the table at another clinic. **ACTION TAKEN: Mervin Jarvis moved to donate the clinic table owned by the District to North Country Healthcare, seconded by Linda Martin; motion carried unanimously.**
 - d. Financial update: Dana Overson advised the board that the County vault door broke on October 11, 2018 and will not be opened until this coming Saturday. Our deposits for October are in the vault and therefore do not show our income on the journal activity.
8. Review and approval of 3rd Quarter District Financial Statements. Linda Martin questioned the insurance line items. The difference between 2017 and 2018 is significant. The reason may be the time period of the accounting month/quarter could be part of the answer. **ACTION TAKEN: Vote to be tabled until questions are addressed.**
9. Report from Board Chair and other Directors. Action as Appropriate. Linda Martin reported she presented to the WMRMC employees, approximately 75 employees regarding the District and the history of our funding. During the meetings she was pleased to learn the hospital has an agreement with Western Drug, the 340 drug discount program. The Rural Health Clinic designation is also a good thing for the hospital with grants received.
10. Other business to come before the board. Jerry Campeau commented that he would like to see two Calls to the Public on future agendas, one at the beginning and one at the end to promote more discussion with the community.
Jerry Campeau: Work Session/2018 Incoming Board Information. Jerry Campeau reviewed the following bullet points for the board and two new members with emphasis of what a quorum is even via public events, electronic communication and telephone conversations.
- a. Meeting schedules and attendance
 - b. In lieu of Bylaws, the roles of chairperson, vice chairperson, and directors
 - c. Purpose of Executive Sessions
 - d. Protocol for agenda Items for Board Meeting action
 - e. Open meeting law requirements
 - f. Treatment of Confidential information; HIPPA regulations
 - g. Open discussion, Q&A

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Mervin Jarvis expressed his appreciation of the District, the healthcare providers, the hospital and ambulance services in our district. Jerry Campeau thanked Mr. Jarvis as did the audience, Linda Martin and Dana Overson, for his service to the District.

11. Schedule next meeting. Tentative meeting date – December 6, 2018/SJ
12. Adjournment: The meeting was adjourned at 6:40 PM, upon a motion by Jerry Campeau, seconded by Linda; unanimously approved.

Minutes approved by the Board of Directors on: December 6, 2018