

# **FINAL APPROVED June 20, 2019 WMCSHCD BOARD MEETING MINUTES**

## OFFICIAL PROCEEDINGS OF THE WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT BOARD MEETING

June 20, 2019, 8:30 AM at  
SJFHC Director's Office  
625 N. 13th W.  
St. Johns, AZ 85936

No Members of the public were present.

### Call to Order

The meeting was called to order by Chair Jerry Campeau at 8:31 A.M.

1. Roll Call: Jerry Campeau, Linda Martin, Marilyn Slaughter via teleconferencing, and Sandy Crabtree were present. Dana Overson, Administrator also present.
2. Call to Public: There was no response from the public to this call.
4. Approval of Minutes of Directors Meeting held on June 4, 2019. ACTION REQUIRED. **ACTION TAKEN: Linda Martin moved to approve the minutes. Marilyn Slaughter seconded the motion. Vote: three in favor, Sandy Crabtree abstained as she was not present for the meeting; motion passed.**
5. Review and approval of 1<sup>st</sup> Qtr. 2019 Financial Statements. ACTION REQUIRED. **ACTION TAKEN: Linda Martin moved to approve the revised 2019 1<sup>st</sup> Qtr. Financials, Sandy Crabtree seconded the motion; motion passed unanimously.**
6. Discussion/Approval District Budget FY 19-20. ACTION REQUIRED. Jerry Campeau reviewed the anticipated expenditures for the coming FY. Derek Kidwell joined the meeting @ 8:37 a.m. **ACTION TAKEN: Sandy Crabtree moved to approve the budget for FY 2019-2020 as presented. Linda Martin seconded. Motion passed unanimous.**
7. Administrative Report – Action as Appropriate:
  - A. Meeting notice requirements – Notice posting. Dana Overson reviewed all the current meeting notice places the District currently posts; a total of 9 places and our website. Jerry Campeau made the point that we could be more efficient at reaching all our district areas by posting at the sub-district post offices, Springerville, Eagar, Nutrioso, Alpine, Greer and St. Johns as well as our website. Dana Overson stated that the Auditor General report actually lists the posting places. **ACTION TAKEN: Jerry moved that we post at the post offices of the sub districts as well as our website going forward. Motion seconded by Linda Martin; motion passed unanimously.**
  - B. Fester & Chapman Review engagement Letter for FY 19-20 **ACTION TAKEN: Sandy Crabtree moved to accept the engagement letter for the review of FY 18-19 from Fester & Chapman. Derek Kidwell seconded. Motion passed unanimously**

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C. Accounting engagement Letter FY 19-20 No changes from last year. **ACTION TAKEN: Sandy Crabtree moved to accept the accounting engagement letters from Saguaro Accounting LLC for FY 19-20. Motion seconded by Marilyn Slaughter; motion passed unanimously.**

D. Annual Report to the Board of Supervisors for your review. **ACTION TAKEN: Derek Kidwell moved to approve the annual report as written; motion seconded by Sandy Crabtree. VOTE: Four in favor; Linda Martin abstained as she had not reviewed. Motion passed.**

8. Report from Board Chair and members of the Board. Action as Appropriate.  
Jerry Campeau mentioned that due to the email confusion, we need to look into Office 365 for all board members so all will have the same software systems to calendar and share files. Linda Martin also mentioned that there could be a non-profit type grant for this. Derek Kidwell will look into the options. Jerry Campeau also mentioned a company that assists with promoting the district for the up-coming election with brochures, information pamphlets etc. He will contact "Stifel" and see if they are an option to help us. Linda Martin mentioned working with RVUSD IT person, Merrill Hamblin to help us with our Facebook page. Linda Martin also asked if Jerry Campeau could present to the Hospital Auxiliary Meeting in August or September.
9. Call to the Public. No answer to the call.
10. Schedule next meeting. July 12, 2019 preferably a morning meeting in RV area; Dana Overson will make arrangements and advise.
11. Adjournment: The meeting was adjourned at 9:42 AM, upon a motion by Linda Martin, seconded by Derek Kidwell; unanimously approved.

Minutes approved by the Board of Directors on: July 12, 2019