

FINAL APPROVED October 22, 2020 WMCSHCD BOARD MEETING MINUTES

OFFICIAL PROCEEDINGS OF THE WHITE MOUNTAIN COMMUNITIES SPECIAL HEALTH CARE DISTRICT BOARD MEETING

October 22, 2020 @ 8:30 a.

via ZOOM- <https://us02web.zoom.us> Meeting ID: 831 9347 8991

1. Call to Order - The meeting was called to order by Chair Jerry Campeau at 8:37 a.m. Members of the public: Gail Nelson, Jason Kirk, Greg Was and Mike Nuttall.
2. Roll Call of Directors: Jerry Campeau, Linda Martin, Derek Kidwell, and Sandy Crabtree; Dana Overson, Administrator was present.
3. Call to Public: No Call to the Board.
4. Report from Board Chair and other Directors, Discussion & Action as Appropriate.
 - a. Jerry Campeau, Board Chair: Announcement of the resignation from the District Board of Directors - Marilyn Slaughter, District 4. Ms. Slaughter has submitted her resignation from the board due to personal matters. **ACTIONS TAKEN**: Jerry Campeau moved to accept Marilyn Slaughters resignation and thank her for her service to the board. Motion seconded by Derek Kidwell; motion carried unanimously.
 - b. Jerry Campeau, Board Chair: Announcement of the resignation from Linda Martin, District 5 due to moving out of the area of District 5. Linda Martin has expressed interest within her letter of resignation to serve as a Director in District 4. **ACTION TAKEN**: Jerry Campeau moved to accept Linda Martin's resignation and appoint Linda to serve for the District 4 area, retaining the Vice Chair title as held previously. Sandy Crabtree seconded the motion; motion carried unanimously.
 - c. Letters of Interest Review & Consideration for Appointment to the Board: Action as Appropriate. The District received a letter of interest from Mr. Mike Nuttall currently residing within the District 5 area. Mr. Nuttall has been a member of the community, former Springerville Police Chief and involved in many community health care interests for many years. **ACTION TAKEN**: Jerry Campeau moved to appoint Mike Nuttall as the District 5 Board Member. Linda Martin seconded the motion. Motion passed unanimously.
 - d. Other Board of Director Reports for Consideration. None presented.
5. Approval of Minutes of Director's Meeting held on September 9, 2020. ACTION REQUIRED. Sandy Crabtree moved to approve the Minutes of the September 9, 2020 District Board Meeting. Derek Kidwell seconded the motion. Jerry Campeau, Linda Martin, Derek Kidwell, and Sandra Crabtree – Yea, Mike Nuttall abstained. Motion passed 4-0-1.
6. Jerry Campeau: Update regarding AED Grant writing opportunities. Review/Discussion/Action as Appropriate: Jerry Campeau reviewed the challenges of the AED mandate the replacement cost of the old equipment and outreach to SRP and TEP for financial consideration. Jerry Campeau and Linda Martin have each met with the WMRMC

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Board and the St. Johns City Council for cost sharing to acquire a professional grant writer. Grants are not always successful, so it is understood risk is involved. Discussion included many facets of what types of grants may be available, the different entity types and how they are recognized, i.e. non-profit vs. municipal as well as different proposals each entity might benefit from. The cost sharing percentages and the contract duration of a grant writing company were discussed. The District functions as the health care safety net to ensure our communities health care services are available to our citizens. ACTION TAKEN: Jerry Campeau moved to approve the purchase of 2 monitors for WMAS, 2 monitors for SJ EMS and 1 monitor for Greer Fire District to meet, in part, the immediate needs of our communities. Motion was seconded by Sandy Crabtree. Discussion ensued regarding the actual cost of the monitors considering the discounts ordering through the City of Tucson as did WMAS. Further, extensive discussion regarding how grant revenue sharing, if any, can be done, what grant writing company could be acquired, local or corporate, and the timeframe for grant submittal. The chief concern for all is that the communities must be prepared for ALS services with the proper equipment. Jerry Campeau withdrew his initial motion. Jerry Campeau moved to approve the request of the three providers, WMAS, SJ EMS and Greer Fire Department, for 2 AED units for WMAS and 2 AED units for SJ EMS and 1 AED unit for Greer Fire Department in the amount of \$30,550 each. The monitors shall meet the February 2021 FDA requirements and per our normal District funding procedures, a contractual agreement shall be issued to each provider that requires a paid invoice and certification that the units to be delivered have been delivered and the units are ready for use by the trained personnel of the provider. Sandy Crabtree seconded the motion. Motion passed unanimously. Jerry Campeau moved the Health Care District approve a resolution, a show of interest, in acquiring the services of the grant writing company Linda Martin has researched, not to exceed a three month with a one month option, contingent upon gaining agreement from some of the providers within our District; this is a show of interest and not a commitment of funds. Derek Kidwell seconded. Vote: Jerry Campeau, Linda Martin, Derek Kidwell, and Mike Nuttall – Yea. Sandy Crabtree – No. Motion passed 4-1.

7. Administrative Matters and Action as Appropriate: Report from District Administrator and Action as Appropriate: a. Dana Overson reported the Annual Audit/Review documents have been submitted; Fester & Chapman to begin October 26th estimated completion the end of November. North Country Health Care have paid the balance for the land purchased in Springerville. Dana Overson will draft a letter of thanks to North Country. b. Jerry Campeau: Laptops usually face hard drive failure between 3 to 5 years. The District computer is approaching this window. The District hard drive upgrade is needed to guard against failure and will cost approximately \$120. Jerry will install and ensure conversion is complete.

11. Schedule next meeting. TBD

12. Adjournment: The meeting was adjourned at 10:00 a.m. upon a motion by Linda Martin, seconded by Derek Kidwell; unanimously approved.

Minutes approved by the Board of Directors on: February 4, 2021